

Are you leaving as a fiancé(e) /spouse or partner of a foreigner or a former Filipino? If yes, then you need to attend the Guidance and Counseling Program

Go on-line now and set your appointment!

How to make an on-line appointment

1. Secure an appointment through the GCP On-line Appointment System (GOAS). Click the GOAS link for CFO Manila (www.gcp-appointment.cfo.gov.ph) or CFO Cebu (www.gcp-cebu-appointment.cfo.gov.ph)
2. Answer preliminary questions to verify if you are required to attend the Guidance and Counseling Program (GCP).
3. If you are required to attend the GCP
 - Indicate your e-mail address
 - Click on the link sent to your e-mail
 - Choose your preferred date of appointment
 - Provide personal information of yourself and of your fiancé(e)/spouse/partner
4. Print barcoded confirmation form or save a digital copy (PDF format) in your mobile phone or tablet.
5. Go to CFO-Manila, CFO-Cebu or CFO-Davao on the confirmed date at least one hour before appointment, and bring the complete set of required documents.

- Sessions are based on the citizenship of your foreign fiancé(e)/spouse/partner
- Attendees per session are as follows:
 - CFO-Manila -15 slots
 - CFO-Clark -12 slots
 - CFO-Cebu -15 slots
 - CFO-Davao -12 slots
- Slot is forfeited if you don't show up on set date of appointment. You may make a reservation again on-line but only after your appointed schedule lapses.
- Only clients with confirmed slot /appointment and complete requirements will be accepted in the counseling session.
- Those with confirmed appointment should bring the printed barcoded confirmation form or present the digital copy (saved PDF form) in their mobile phone or tablet PC (copy must show name and reference number).

Counseling Requirements:

(with or without visa)

1. Two (2) original **valid identification cards** with photograph
2. If married in the Philippines, original **Certificate of Marriage** on security paper from the Philippine Statistics Authority (PSA);
3. If married overseas, original **Report of Marriage** duly registered by the Philippine Embassy/Consulate or the Department of Foreign Affairs; and
4. Payment of **PhP400.00 registration fee**. Counseling is free of charge.

The following additional documents may be presented if deemed necessary by the counselor. GCP applicants are therefore advised to prepare and bring these documents upon their attendance to the GCP:

1. **Divorce decree/certificate**
(of Filipino spouse or foreign spouse, if previously married)
2. **Annulment paper**
(of Filipino spouse or foreign spouse, if previously married)
3. **Proof of residency/Alien Registration Card-ARC**
(of foreign spouse)
4. **Proof of relationship of foreign spouse if living permanently in the Philippines**
(photographs, e-mails, among others)
5. **Death certificate** (if widow/widower)
6. **Certificate of Family relations / registration**
(of foreign spouse)

Additional registration requirements for those with visa:

1. Original **valid passport**;
2. Original **valid visa**
3. Original **Immigrant Data Summary**
(please do not detach from the yellow packet) for US-bound emigrants, except for K visa holders;
4. Original **Confirmation of Permanent Residence** for Canada-bound emigrants;
5. Original **Visa Grant Notification Letter** for Australia-bound emigrants
6. Original **Certificate of Eligibility** for Japan-bound emigrants;
7. Original **Deferral Letter for Work to Residence Visa** for New-Zealand bound emigrants
8. Original **CFO Guidance and Counseling Certificate** (if already attended the GCP); and
9. Duly completed **emigrant registration form**.

The Commission on Filipinos Overseas maintains reasonable safeguards to protect the confidentiality, security and integrity of your personal information. Any data or documents that you provide are kept strictly confidential, except in life threatening situations, cases of suspected abuse and danger on the part of the CFO clientele, or when release is otherwise required by law.



COMMISSION ON FILIPINOS OVERSEAS

www.cfo.gov.ph

SCHEDULES

Please arrive at CFO at least 1 hour before your GCP session for the administrative procedures

MANILA

COUNTRY	DAY	TIME
USA	Monday to Friday	1 session (9am - 12nn)
		1 session (2pm - 5pm)
Canada	Tuesday & Friday	1 session (9am - 12nn)
		no PM session
Europe	Monday to Friday	1 session (9am - 12nn)
		no PM session
Australia	Monday & Thursday	no AM session
		1 session (2pm - 5pm)
New Zealand	Wednesday	no AM session
		1 session (2pm - 5pm)
Japan	Monday, Wednesday and Friday	no AM session
		1 session (2pm - 5pm)
Taiwan and Asia Pacific	Tuesday & Thursday	no AM session
		1 session (2pm - 5pm)
South Korea	Tuesday & Thursday	no AM session
		1 session (2pm - 5pm)
Middle East, South America, South Africa and other countries	Friday	no AM session
		1 session (2pm - 5pm)

CLARK *Effective July 11, 2018. First come, first served basis*

COUNTRY	DAY	TIME
USA, Canada	Wednesdays (12 slots)	2pm - 5pm
ASPAC, Japan, South Korea	Thursdays (12 slots)	2pm - 5pm
Europe, Middle East, New Zealand, Australia, other countries	Friday (12 slots)	2pm - 5pm

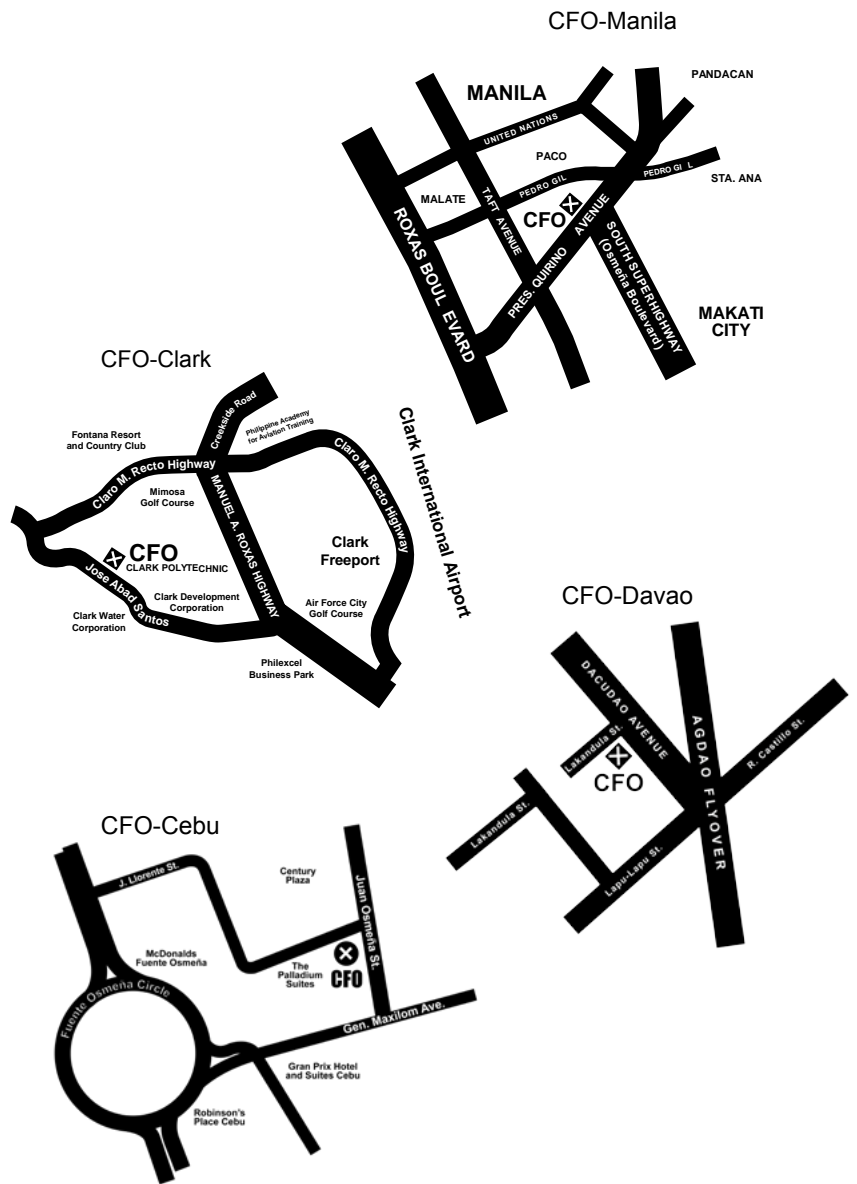
CEBU *Effective July 15, 2018*

COUNTRY	DAY	TIME
USA	Mondays, Tuesdays, Thursdays (15 slots)	2pm - 5pm
Japan, South Korea, ASPAC	Mondays (15 slots)	2pm - 5pm
Europe	Tuesdays, Thursdays (15 slots)	2pm - 5pm
Canada	Wednesdays (15 slots)	2pm - 5pm
Australia, New Zealand	Wednesdays (15 slots)	2pm - 5pm
Middle East, other countries	Fridays (15 slots)	2pm - 5pm

DAVAO *Effective July 2, 2018*

COUNTRY	DAY	TIME
USA	Monday (12 slots)	2pm - 5pm
Japan	Tuesday (12 slots)	2pm - 5pm
ASPAC, New Zealand, Australia, Korea	Wednesday (12 slots)	2pm - 5pm
Europe, Middle East, other countries	Thursday (12 slots)	2pm - 5pm
Canada	Friday (12 slots)	2pm - 5pm

Example of Valid IDs: Driver's License • Postal ID • Social Security System (SSS ID) • Government Service Insurance System (GSIS ID) • Tax Identification Number (TIN ID) • Professional Regulation Commission (PRC ID) • Senior Citizen's ID Card • PhilHealth Identification Card (PIC) • Alien Certificate of Registration (ACR I-Card) • Consular ID • Permit to Carry Firearms • Seaman's Book • Armed Forces of the Philippines (AFP) ID • Home Development Mutual Fund or PAG-IBIG ID • Philippine Overseas Employment Association (POEA) ID • PRA Special Resident Retiree Visa (SRRV) ID • Department of Social Welfare and Development (DSWD) ID • Overseas Worker's Welfare Administration (OWWA) ID • Unified Multi-Purpose ID (UMID) • Philippine National Police (PNP) ID • Voter's ID • Philippine Statistics Authority (PSA) Birth Certificate • Marriage Certificate (PSA Authenticated) • National Bureau of Investigation (NBI) Clearance • Police Clearance • Barangay Clearance/Certificate • Company/Office ID • School ID • OFW ID • Certification from the National Council for the Welfare of Disabled Persons (NCWDP)



For questions, please contact:



COMMISSION ON FILIPINOS OVERSEAS
Website: www.cfo.gov.ph



CFO-Manila

Citigold Center, 1345 President Quirino Ave. cor. South Superhighway, Manila 1007
Tel: (+632) 552-4700 locals 712 to 713 and 740 to 745; Fax: (+632)552-4714
Email: rrpdos@cfo.gov.ph



CFO-Clark Extension Office

Clark Polytechnic Compound, Jose Abad Santos Ave., Clark Freeport Zone
Tel: (+6345) 499-8119; Email: info@cfo.gov.ph



CFO-Cebu Extension Office

4th floor K&J Building, #4 Don Julio Llorente St., Capitol Site, Cebu City 6000
Telefax: (+6332) 255-5253; Email: cfocebu@cfo.gov.ph



CFO-Davao Extension Office

5th Floor AMQ Building, Lakandula Street corner Dacudao Avenue, Agdao, Davao City
Tel: (+6382) 228-2432; Email: info@cfo.gov.ph



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No Appointment is needed for the following:

- Senior Citizen (60 Years old and up)
 - Persons with Disability (PWDs) with PWD ID or medical certificate
 - Pregnant women with medical certificate
 - Minors twelve (12) years old and below
- You may avail of the PRIORITY LANE/COUNTER at CFO-Manila and Cebu offices for your attendance to the CFO Guidance and Counseling Program (GCP). You must however, be guided by the ***schedule of the different counseling sessions*** conducted by the CFO found in our website: www.cfo.gov.ph.
 - Please be advised that the PDOS/GCP **appointments** are **FREE**. The CFO discourages applicants from securing online appointment through **fixers**. Please be warned that dealing with **fixers** is at your own risk and expense.
 - Please arrive at CFO at least 1 hour before your counseling session.

IMPORTANT

It is advisable NOT to purchase outbound travel tickets until your CFO travel documents are issued. The Commission will not be responsible for any rebooking charges, loss of income, and other financial compensation and/or personal losses arising from the applicant's travel arrangements in view of non-attendance to CFO pre-departure program.